

MINUTE RECORD

MICHIGAN DEPARTMENT OF COMMUNITY HEALTH/OFFICE OF DRUG CONTROL POLICY STRATEGIC PREVENTION FRAMEWORK/STATE INCENTIVE GRANT (SPF/SIG)	
WORKGROUP NAME:	SPF/SIG Advisory Committee (SAC)
DATE:	September 19, 2008
TIME:	10:30 a.m. – 3:00 p.m.
LOCATION:	State Of Michigan General Office Building 7150 Harris Drive Dimondale, MI 48821
CO-LEADER(S):	Larry P. Scott, Project Director Donald L. Allen, ODCP Director – SPF/SIG Chairman
GUEST SPEAKERS	N/A
RECORDER:	Carolyn Foxall, Project Coordinator

INTENDED MEETING OUTCOME

1. Administrative Announcements
2. Workgroup *Action* Item Reporting (Action items refer to priority or completed deliverables or reports that require SAC voting approval and/or will be advanced to ODCP for feedback.)
 - a. Inter-Governmental Workgroup (IG)
 - b. State Epidemiological Workgroup (SEW)
 - c. Coalition Workgroup (CW)
 - d. Childhood and Underage Drinking Workgroup (CUAD)
3. Learning Community – “Sustainability Part 2”

KEY POINTS – SUMMARY

Administrative Items - The SPF/SIG Advisory Committee (SAC) convened for a monthly meeting on Friday, September 19, 2008.

- Larry Scott, Project Director, welcomed the participants.
- Minutes of the June 20, 2008 were silently reviewed and unanimously approved.

Inter-Governmental Workgroup (IG) – Bob Higgins, IG Chairperson, advised that following the IG had piloted two Environmental Scan interviews. Due to the labor intensive process, the IG determined that it would be more efficient to expedite the process. This will involve a forum invitational to all state-level agencies that fund substance abuse prevention. This will occur at a facility that houses a computer lab to allow participants to be guided through an ES data entry process. A full report with recommendations from the IG will be provided at a later date. The goal is to have details resolved prior to Thanksgiving (November 27, 2008).

State Epidemiology Workgroup (SEW) – Kori White Bissot reported on behalf of the SEW. She requested SAC approval for Web-Based Data Repository Indicator Priority Listing. The list was a compilation based on results of a Data Repository Survey conducted by the SEW (approved at their August 11, 2008 meeting). The SAC unanimously approved the prioritized indicators. The list accompanies these minutes and will be submitted to ODCP for acceptance and a final response will be given to the SAC at the October 17, 2008 SAC meeting. Other SEW activities are recorded in their September 19, 2008 minutes.

Childhood & Underage Drinking Workgroup (CUAD) – Tine Laux (Prevention Fellow) reported on behalf of Dianne Perukel (CUAD chairperson). The following items were noted:

- Discussed the Amethyst Initiative that is attempting to lower the legal drinking age to 18. Dianne Perukel from OHSP is tracking media from Michigan newspapers, TV stations, etc. If you have an article from your area, please send to Dianne at perukeld@michigan.gov. This initiative doesn't seem to be getting much

support in Michigan. The "action plan" is to continue to monitor the media coverage while building data that debunks theories. For example, OHSP has learned that:

1. In 1972, when the drinking age fell to 18, drinking drivers ages 18-20 in crashes more than doubled in one year.
 2. By the last year of the 18 law, it had more than tripled.
 3. In 1979, we went back to 21, and those crashes fell by about a third.
 4. The number of drinking drivers ages 18-20 in crashes did not fall back below the 1971 number until 1990.
- The CUAD is also trying to secure an expert on the adjudication process of minor-in-possession citations at the state level. If you know of an expert on a local level, please contact Dianne with that information.
 - The group continues to finalize the workgroup profile and products that the CUAD will be accomplishing.
 - Finally, and probably most importantly, the CUAD is working on updating the underage drinking logic model. Currently, Tine is trying to pull some information from the existing documents that the CA's provided to the state so CUAD can identify the most pressing issues. They are also going to get information from the Coalition Workgroup.

Coalition Workgroup (CW) – Ann Comiskey reported as Chairperson that the CW's primary focus has been:

- **Coalition Survey** - completed by 71 Coalitions across the state. Not a huge number but enough to give us representative data. The data reflects that the majority of coalitions are working on alcohol or underage drinking issues in their community.
 - An additional 6 Coalitions completed the survey during the conference and will be their results will be added to the overall results
 - This coalition list is a work in progress and as new coalitions are identified they will be added
 - One issue may be an adequate definition of "coalition" that makes sense for the different entities in Michigan who are doing community prevention work but may not see themselves as being a coalition
- **GIS mapping** - was completed and displayed at the State Conference at ODCP's SPF-SIG information table
- **Michigan Profiles for Healthy Youth (MiPHY)** – It was noted that the CW has begun to meet with a MiPHY Marketing Workgroup to help increase the use of the survey tool by school districts.

The retirement of Marie Hansen from Prevention Network, was acknowledge with mixed emotions of celebration and regret. We wish Marie well in her new journeys.

The SAC business meeting transitioned to a Learning Community (LC) entitled "Sustainability Keys to Success – Part 2". The stated goals of the (LC) were to:

- Define sustainability in the context of a community coalition
- Identify the changing assumptions of community prevention practice
- Identify the three sustainability capacity keys
- Relate the three sustainability capacity keys to the steps of the Strategic Prevention Framework
- Pose questions that are relevant to the development of a sustainability plan

These tasks were accomplished through discussion, a PowerPoint and group interaction. Following the workshop a homework assignment designed to be a planning tool to help communities sustain outcomes/benefits and teach key community stakeholders how to assist others. In addition, each CA was asked to bring a three-person team consisting of their 1) Prevention Coordinator and/or Project Manager; 2) Evaluator and/or CEW member; and 3) a CSPPC member or someone astute about environmental strategies. The PowerPoint and worksheets accompany these minutes. Part 2 of the LC will be conducted on Friday, October 17, 2008, from 11:00 a.m. until 3:00 p.m. Early bird concurrent workgroup meetings are scheduled from 8:30 (registration) until 10:00 a.m. to allow adequate time for project updates and permit trainers to conduct the Learning Community.

There being no further business, the meeting was adjourned.

ACTION			
<p>■ THERE WERE NO ACTION ITEMS ASSIGNED TO SAC MEMBERS AS A FOLLOW UP TO THIS MEETING.</p>			
ACTION ITEM	RESPONSIBLE	DEADLINE	PROGRESS AND FOLLOW-UP ACTIONS
N/A			
WORKGROUP OVERLAP			
<p>■ PLEASE LIST ANY ACTION ITEM, KEY POINT, OR MEETING OUTCOME (FROM ABOVE TABLES) THAT WILL EFFECT ANY OTHER WORKGROUP OR CLUSTER.</p> <p>■ LIST ANY DECISION, INFORMATION, POSITION, ETC., THAT YOU NEED FROM OTHER WORKGROUPS OR CLUSTERS.</p> <p>■ RECORD OVERLAP AMONG WORKGROUPS EVEN IF THE WORKGROUPS ARE IN THE SAME CLUSTER.</p>			
OVERLAPPING GROUPS (PLEASE LIST ALL GROUPS)	OVERLAPPING ISSUE	COMMUNICATION STRATEGY AND OTHER ACTIONS TAKEN TO RESOLVE OVERLAP	
CW and SEW	Increasing School District involvement with MiPHY surveys. MDE and ODCP shared data information.	Initial discussion between ODCP and MDE, followed by engagement of CW.	

RESEARCH & TECHNICAL ASSISTANCE REQUESTS		
<p>■ PLEASE LIST EVERY REQUEST FOR RESEARCH, TRAINING, OR TECHNICAL ASSISTANCE HERE. PLEASE ALSO RECORD ALL ACTIONS TAKEN TO MEET THIS REQUEST. FOR EXAMPLE, YOUR REQUEST FOR RESEARCH MAY BE “NEED RESEARCH ON THE USE OF RISK ASSESSMENTS AT DHS.” THE ACTION ITEM WOULD BE “GATHERING RESEARCH ON RISK ASSESSMENT FROM DHS.” ANOTHER ACTION ITEMS MAY BE “JIM NYE GAVE A PRESENTATION ON THE RISK ASSESSMENTS USED BY DHS.”</p> <p>■ NOTE THE REQUEST FOR RESEARCH IN THE “REQUEST FIELD.” NOTE WHO YOU ARE CONTACTING TO MEET THIS NEED IN THE “TO WHOM” FIELD. NOTE ANY FOLLOW UP ACTION TAKEN IN THE “ACTION TAKEN” FIELD.</p> <p>■ PLEASE BE VERY CLEAR ABOUT WHAT IS NEEDED AND WHAT WAS DONE TO MEET THAT NEED.</p>		
REQUEST	TO WHOM	ACTION TAKEN
N/A		

NEXT MEETING	
DATE:	FRIDAY, NOVEMBER 21, 2008
TIME:	11:00 A.M. – 3:00 P.M.
LOCATION:	State of Michigan General Office Building 7150 Harris Drive Dimondale, MI 48821

ANY ADDITIONAL COMMENTS?
N/A

ATTENDANCE			
PLEASE LIST EVERY MEMBER FOR EVERY MEETING REGARDLESS OF ATTENDANCE. PLEASE PUT “YES” IF THE PERSON ATTENDED THE MEETING AND “NO” IF THE PERSON WAS ABSENT. LIST EACH GUEST THAT ATTENDED THE MEETING.			
MEMBERS’ AND GUESTS’ NAMES	ORGANIZATION	WORKGROUP AFFILIATION	HERE? Yes/No
Attendance Roster on file with ODCP			

